

STEP 1.

Visit My School Connect



Visit <https://myschoolconnect.com.au/> and Join Today.

You'll receive an email with an activation link - click on the link to activate your account.

STEP 2.

Setup a child



Upon first login, setup your child/children.

STEP 3.

Enter student details



Don't forget to add in all essential fields; name, school, class and any allergy information.

STEP 4.

Allow your child to order for themselves



Setting 'yes' here will allow your child to login online and order.

PRO-TIP!

This is a great way to teach your child to manage their spending and choose healthy food. Remember to always supervise.

STEP 5.

Set a daily spend limit



You can either enter a '*dollar amount*' or select '*unlimited*'. The daily spend will only apply to your child's account.

STEP 6.

Add student ID and barcode



Scroll down and upload a head shot for identification purposes and enter your barcode.

NOTE!

Barcode is the same as your Student ID number.

STEP 7.

Add funds to your account



Visit the '*Top up and financial history*' section to add funds into your account by following the following steps:

Top up

- Select payment type:
Bank Account or Credit Card
- Select a \$dollar amount
- Enter payment details

Auto top up

- Select payment type:
Bank Account or Credit Card
- Add top up parameters;
minimum balance & auto top up amount