

Glen Waverley Secondary College

Year 7-12 BYOD Program 2022



Information Booklet

*... harnessing exploration and discovery in
learning through information and communication
technologies*

Parents/Carers of the Year 7 Class of 2022

A Message from the Principal

All Year 7-12 students are required to participate in the 'Bring Your Own Device' (BYOD) Program. This program opens up the learning opportunities for our students providing them with easy access to 'anytime, anywhere' learning.

Year 7 and year 8 students will have the option to bring either a **notebook or tablet** which **meets the specifications** outlined in this booklet. They will be expected to bring this device fully charged each day. We know that many of our incoming Year 7 students will be coming to us from schools that have been running their own iPad programs, so families can continue to use this device if it meets our specifications. For other families you will have the option of making a decision that meets the needs of your child.

It is important to note that when students move into year 9, they will be required to have a notebook only. This is to better meet the needs of the Year 9 & 10 elective program and various subjects at VCE to accommodate software commonly used in these classes.

The BYOD program is a great opportunity for our students but it is accompanied with clear expectations about the responsible use and care of their personal device. This booklet provides information about the Year 7 BYOD program. Further information will also be posted on the College website.

You are advised to carefully read the **recommended specifications** of the device in the **FAQ's** prior to making a purchase.

Please do not hesitate to contact the College if you would like more information on this program. For technical questions please email byod@gwsc.vic.edu.au

Joanne Wastle
College Principal

Vision Statement

The Glen Waverley Secondary College vision is to create and sustain a learning community where everyone continually learns and grows. The focus is to develop powerful learners with the skills and attributes to be effective, adaptive lifelong learners prepared for the challenges of the future.

Students at Glen Waverley Secondary College will harness the use of ICT to support:

- Personal learning
- Interpersonal and collaborative learning
- Thinking and inquiry
- Communication
- Creating rich learning tasks

Why do students require access to a personal device?

The nature of learning for students in the 21st century has changed and will continue to evolve. In the past, student access to information, knowledge and understanding was restricted to the information and knowledge brought into the classroom by the teacher. Metaphorically, the walls of the classroom have now been removed and students can seek and gather information they require from anywhere in the world through the Internet. This will occur not only in their timetabled class but also outside of school hours.

We must also move beyond seeing computers as simply a tool for word processing and gathering information. The development of computer skills and competencies is important, but it is not enough. Students also require the skills to be able to effectively process the information they gather and apply that information to develop understanding and solve complex problems. The personal computer provides access to a range of applications that will assist them to process information, build key understanding of content and concepts along with the ability to design, create, share and solve problems.

Teachers at Glen Waverley Secondary College design learning experiences and outcomes utilising a diverse range of learning strategies with the objective of developing powerful learners. Consequently, a student will not be using a computer in their learning all the time. However, your child will have immediate access to these devices when required, both within the College and at home. Student access to a personal mobile device through the BYOD Program enhances their learning opportunities.

The Responsibility and Expectation of Digital Citizenship

‘Digital citizenship is being able to think critically and make ethical choices about the content and impact on oneself, others, and one’s community of what one sees, says and produces with media, devices and technologies in online environments.’

It is the expectation that students will be responsible digital citizens when participating in the BYOD Program. Students will be supported in developing their digital citizenship through understanding the ethical, cultural and societal issues related to Information and Communication Technologies. Students will practise responsible use of ICT and develop positive attitudes towards ICT that foster lifelong learning, personal growth, collaboration and productivity.

As part of their digital citizenship students are required to read and agree to an '**Information and Communication Technology (ICT) Responsible Use Policy**.'

The **GWSC eSmart and Digital Citizenship Policy** is located on the GWSC website with an abridged version in the Student Organiser. The policy clearly outlines our expectations of students, staff and the community when using technology within the College and on all College related excursions and events.

<http://www.cybersmart.gov.au>

GWSC Requirements for the BYOD program:

It is important to check the requirements prior to selecting a device. The BYOD requirements can be found on the College Website in the [BYOD Requirements - Frequently asked questions](#).

When purchasing a computer it is a good idea to discuss the warranty/repair conditions with the supplier.

We strongly advise **against** the purchase of expensive technology for use at school.

The College does not have insurance to cover the loss or damage to mobile devices so we strongly advise that you check your personal insurance coverage and ensure your insurance company covers this. If a computer is lost or damaged it is the parents' responsibility for it to be replaced or repaired.

When using the device, student must at all times abide by:

- GWSC eSmart and Digital Citizenship Policy
- Information and Communication Technology (ICT) Responsible Use Policy.

For further details on these policies and BYOD program including the Frequently Asked Questions, parents and students can access the College website (www.gwsc.vic.edu.au) and navigate to Learning and Teaching > Learning Areas > ICT.

Any parents or guardians seeking further clarification or advice should direct their queries to byod@gwsc.vic.edu.au. Your query will be directed to the appropriate person who will be able to assist you.



Student responsibilities for their personal device:

- Students will be responsible for the care and maintenance of their device. ***The College takes no responsibility for any damage or loss of a student's device.*** Parents are advised to ensure the device is covered under their home insurance.
- Students need to have their device password protected so that no other student can access their computer. Passwords must not be shared and the device is never to be lent to another student.
- Students must regularly backup their data at home to another data storage device.
- Students are to ensure their device is fully charged prior to the start of each day.
- The device must be carried in a protective cover at all times and stored safely in the student locker when not in class use. The cover/bag should also be clearly labelled with the student name, ID and form group. Engraving the student ID onto the device provides extra security.
- At no time are students to use their device outside of buildings unless under the direct supervision of a teacher
- Travelling to and from school, the device should be transported safely in an appropriate protective cover in their school bag
- The personal device and school network and internet is to only be used for educational purposes while at school.
- Students are not permitted to play games at any time while at school. Sanctions will apply if a student is found to be using their device inappropriately at school.
- Students are to ensure that non-educational material (eg. music, movies, games) stored on their device does not limit the capacity of their device to store school-related material.
- Individual students are responsible for their own devices and should ensure that they take care of it at all times. Personal devices should not be left unsecured where other students can gain access to them.

- Students must be respectful of other students' property and privacy at all times. They must not share user names or passwords with anyone or interfere with another student's device.
- When using their device, students must at all times abide by the **GWSC eSmart and Digital Citizenship Policy** and ***Information and Communication Technology (ICT) Responsible Use Policy*** Any breaches of these policies will incur disciplinary action.
- On days of sporting competition or excursions students should leave their devices at home unless instructed by their classroom teacher.
- Students must not have inappropriate material on their device.