

Glen Waverley Secondary College

Year 7 - 12 BYOD Program 2019



Information Booklet

*... harnessing exploration and discovery in
learning through information and communication
technologies*

Parents/Carers of the Year 7 - 12 Classes of 2019

A Message from the Principal

All GWSC students are required to participate in the 'Bring Your Own Device' (BYOD) Program. This program opens up the learning opportunities for our students providing them with easy access to 'anytime, anywhere' learning.

There is no doubt that technology has the potential to reshape teaching and learning processes and contribute significantly to enhanced learning outcomes for students. The BYOD program provides our students with improved access to learning technologies and online learning. In the 21st Century, success lies in being able to communicate, share, and use information to solve complex problems, in being able to adapt and innovate in response to new demands and changing circumstances, and in being able to use technology to create new knowledge and expand human capacity and productivity. We have to prepare our students for the future and effective use of technology, which actively engages students in their learning and enhances their opportunities for developing creativity and working collaboratively, is vital.

Glen Waverley Secondary College has vigorously pursued a sustained whole school approach aimed at developing the innovative use of computers within a framework of the latest global research relating to effective teaching and learning. Teachers routinely use a range of ICT applications that support the vision for learning within the College.

All students in Years 7 - 12 will be required to bring their own personal mobile device to school each day which meets the specifications outlined in this document and frequently asked questions. For new families an existing device that meets the criteria can be used or a suitable device will have to be purchased in readiness for the start of the 2019 school year.

It is important to note that in 2021, all students from Years 9-12, will be required to use a notebook/Laptop only to better meet the needs of the Year 9 & 10 elective program and various subjects at VCE.

This decision of which device is best for your student should be based on student ability to effectively utilise their device in each subject area and to ensure their device has sufficient capacity for their school work. Students undertaking a VCE subject should consider the suitability of their device to meet the needs in particular subject areas; for example if you are studying VCE Accounting you will require a computer (windows based) for QuickBooks and Excel.

Of course this is a great opportunity for our students but it is accompanied with clear expectations about the responsible use and care of their personal computer. This booklet provides information about the Glen Waverley Secondary College BYOD program. Further information will also be posted on the College website.

You are advised to carefully read the recommended specifications of the device prior to making a purchase.

Please do not hesitate to contact the College if you would like more information on this program. For technical questions please email byod@gwsc.vic.edu.au

Joanne Wastle
College Principal

Vision Statement

The Glen Waverley Secondary College vision is to create and sustain a learning community where everyone continually learns and grows. The focus is to develop powerful learners with the skills and attributes to be effective, adaptive lifelong learners prepared for the challenges of the 21st Century.

Students at Glen Waverley Secondary College will harness the use of ICT to support:

- Personal learning
- Interpersonal learning
- Thinking and inquiry
- Communication
- Creating rich learning tasks

Why do students require access to a personal mobile device?

The nature of learning for students in the 21st century has changed and will continue to evolve. In the past, student access to information, knowledge and understanding was restricted to the information and knowledge brought into the classroom by the teacher. Metaphorically, the walls of the classroom have now been removed and students can seek and gather information they require from anywhere in the world through the Internet. This will occur not only in their timetabled class but also outside of school hours.

We must also move beyond seeing computers as simply a tool for word processing and gathering information. The development of computer skills and competencies is important, but it is not enough. Students also require the skills to be able to effectively process the information they gather and apply that information to develop understanding and solve complex problems. The personal computer provides access to a range of applications that will assist them to process information, build key understanding of content and concepts along with the ability to design, create, share and solve problems.

Teachers at Glen Waverley Secondary College design learning experiences and outcomes utilising a diverse range of learning strategies with the objective of developing powerful learners. Consequently, a student will not be using a computer in their learning all the time. However, your child will have immediate access to these devices when required, both within the College and at home. Student access to a personal mobile device through the BYOD Program enhances their learning opportunities.

The Responsibility and Expectation of Digital Citizenship

‘Digital citizenship is being able to think critically and make ethical choices about the content and impact on oneself, others, and one’s community of what one sees, says and produces with media, devices and technologies in online environments.’

It is the expectation that students will be responsible digital citizens when participating in the BYOD Program, using the College ICT and their home or other mobile devices. Students will be supported in developing their digital citizenship through understanding the ethical, cultural and societal issues related to Information and Communication Technologies. Students will practise responsible use of ICT and develop positive attitudes towards ICT that foster lifelong learning, personal growth, collaboration and productivity.

As part of their digital citizenship students are required to read and agree to an **‘Information and Communication Technology (ICT) Responsible Use Policy**

The **GWSC eSmart and Digital Citizenship Policy** (located on the GWSC website with an abridged version in the Student Organiser) clearly outlines our expectations of students, staff and the community when using technology within the College and on all College related excursions and events.

<http://www.cybersmart.gov.au>

GWSC Recommendation for a BYOD:

The following options with these specifications are available to students when selecting a device:

Notebooks: Screen size between 10.1 and 15.6 inch.

Tablets: Any Windows or iPad Air and above. Minimum screen size of 9.7 inch.

Please read the FAQ's for further details.

It is recommended that the device has a keyboard, suitable storage for schoolwork and it must have sufficient battery life for the school day. When purchasing a computer it is a good idea to discuss the warranty/repair conditions with the supplier.

We strongly advise **against** the purchase of expensive technology for use at school.

The College does not have insurance to cover the loss or damage to mobile devices

so we strongly advise that you check your personal insurance coverage and ensure your insurance company covers this. If a computer is lost or damaged it is the parents' responsibility for it to be replaced or repaired.

When using their device, students must at all times abide by **GWSC eSmart and Digital Citizenship Policy** and **Information and Communication Technology (ICT) Responsible Use Policy**. (See the Student Planner for details) For further details about the Year 7 BYOD Program, parents and students can login in to the Glen Waverley Secondary College website (www.gwsc.vic.edu.au) navigate to Learning and Teaching/ICT/BYOD Program, where this information booklet and a response to frequently asked questions can be accessed.

Any parents or guardians seeking further clarification or advice should direct their queries to BYOD@gwsc.vic.edu.au. Your query will be directed to the appropriate person who will be able to assist you.

Timeline and important dates

All students will need to possess a suitable device by the commencement of Term One (2019)

Student devices will be connected during class time by the school technicians during the first week of term.

Please do not hesitate to contact the College for further information or advice in relation to the Bring Your Own Device program.



Student responsibilities for their personal mobile device:

- Students will be responsible for the care and maintenance of their device. **The College takes no responsibility for any damage or loss of a student's device. Parents are advised to ensure the device is covered under their home insurance.**
- Students need to have their device password protected so that no other student can access the computer. Passwords must not be shared and the device is never to be lent to another student.
- Students must regularly backup their data at home to another data storage device.
- Students are to ensure their device is fully charged prior to the start of day.
- The device must be carried in a protective cover at all times and stored safely in the student locker when not in class use. The cover/bag should also be clearly labelled with the student name, ID and form group. Engraving the student ID onto the device provides extra security.
- At no time are students to use their device outside of buildings unless under the direct supervision of a teacher
- Travelling to and from school, the device must be transported safely in an appropriate protective cover in their school bag
- The personal device and school network and internet is to only be used for educational purposes while at school.
- Students are not permitted to play games at any time while at school. Sanctions will apply if a student is found to be using their device inappropriately at school.
- Students are to ensure that non-educational material (eg. music, movies, games) stored on their device does not limit the capacity of their device to store school-related material.
- Individual students are responsible for their own devices and should ensure that they take care of it at all times. Personal devices should not be left unsecured where other students can gain access to them.
- Students must be respectful of other students' property and privacy at all times. They must not share user names or passwords with anyone or interfere with another student's device.
- When using their computers, students must at all times abide by the **GWSC eSmart and Digital Citizenship Policy** and **Information and Communication Technology (ICT) Responsible Use Policy** Any breaches of these policies will incur disciplinary action.
- On days of sporting competition or excursions students should leave their devices at home.

